

**South Arbor Charter Academy PTO**

8200 Carpenter Rd.  
Ypsilanti, MI 48197

PTO  
Meeting Minutes

**Date:** 05.08.2014  
**Time:** 6:30pm  
**Location:** Music Room

**I. Call To Order** - The meeting was called to order at 6:40pm.

**II. Roll Call** - Board Member Attendance:

Frances Todoro-Hargreaves	President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Tahra Harrell	Vice-President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Nicole Ridenour	Secretary	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Cheri Elwell	Treasurer	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Klayscie Browning	Parent Rep.	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
David Middlin	Teacher Rep.	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Wendy Brademeyer	Teacher Rep.	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Member Attendance (15): Hugo Gayosso, Ela Hammond, Michael Harrell, Sue Huck, Matt Hudson, Kimberly Kratzer, Ryan Kratzer, Angela Means, Nicole Sanders, Catherine Tabor, Punam Vyas, Scott Wells, Trisha Wells, Elizabeth Wynn, & Jennifer Young.

- I. Approval of March meeting’s minutes** – motion to approve by Michael Harrell, seconded by Trisha Wells.
- II. Events**
  - a. Olive Garden - \$223 profit
  - b. Upcoming SCRIP sale 5/23 deadline for delivery on 6/2– great graduation gifts!
  - c. Teacher Appreciation week – special thanks to Catherine Tabor and Tahra Harrell for coordinating meals for the teachers – as well as all families who donated items
- III. Treasurer’s Report**
  - a. See Income, Expense, Targeted Fundraiser, & Bank Reports
- IV. Funding request**
  - a. David Middlin – requesting \$250 for reserving the Polo Fields for next year’s auction – approved unanimously
  - b. Daddy Daughter Dance – being coordinated by Sherri Billman for 6/6 – asking for \$425. Tickets will be \$25 per couple and we’ll need 50 couples to break even (past events typically had 80 couples). Kimberly Kratzer will be taking photographs at the event. Jennifer Young moved for discussion, Trisha Wells seconded. Approved, only 1 member opposed.
- V. Voting**
  - a. Bylaw revisions – motioned by Jennifer Young, seconded by Matt Hudson – unanimous approval

A copy of the meeting minutes are available for public inspection at South Arbor Charter Academy, at [www.southarborpto.com](http://www.southarborpto.com) within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Nicole Ridenour at 734.612.1721 prior to the meeting.

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- i. Remove Scholastic/AR and Yearbook from targeted funds and return to school
  - ii. Move Music and Events to Targeted Fundraisers
  - iii. Add Annual Statement document for board members & fundraising chairs
  - iv. Change Board Member terms to 2 years (with Vice President, Secretary, and Parent Rep starting at 1 year terms in order to stagger election years)
- b. Board elections – motioned by Scott Wells, seconded by Trisha Wells
- i. Each candidate spoke about their goals as Board Members
    - 1. President – Tahra Harrell
    - 2. Vice President – Kimberly Kratzer
    - 3. Secretary – Liz Wynn
    - 4. Treasurer – Jennifer Young
    - 5. Parent Rep – Matt Hudson & Angela Means (Matt Hudson elected)
    - 6. Note: David Middlin will stay on as Teacher Rep - Mrs. Bondy will appoint second Teacher Rep in August
  - c. 2014-2015 budget, motioned by Jennifer Young, seconded by Matt Hudson
    - i. Proposed budget failed unanimously
    - ii. Amended version passed unanimously
      - 1. SCRIP expenses corrected to be \$3,500 (with income \$4,000 this means \$500 profit)
      - 2. Box Tops income corrected to \$2,600
      - 3. Change Musical Events income & expenses to be \$1,000
- VI. Open Floor:** Officers, Team leaders, & Members - none
- VII. Adjournment -** The meeting was adjourned at 7:35pm.

**Minutes Certification:** Proposed minutes respectfully submitted, *Nicole Ridenour, 05.14.2014*

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